

Council Members Al Auffart, Ann Brown, James Hancock, Jamie Rough, Jason Scott, Carol Clawson, Steve Pearson and Council Attorney Rafael Ramirez met in Regular Session on the 17th day of March, 2016 at 8:30 a.m. to conduct business pursuant to the laws of Carroll County and the State of Indiana.

The meeting was opened with the Pledge of Allegiance.

Minutes of the February 18, 2016, regular session. AA/JS

#### REPORTS:

**Treasurer:** The Treasurer distributed the Treasurer's daily balance of cash and depositories for February 2016. Report show all funds balance. County investments remain the same. Taxes collected \$575,434.45. County investments remain 2,153,743.95. Balance of funds and collections totals \$21,105,543.72.

**Auditor:** The Auditor reported her office is working on the 2016 Abstract. Also, there is an opening of the 1<sup>st</sup> Deputy in the Auditor's office.

**Financial Report:** A. Auffart reviewed the financials with Council members. He noted Carroll Manor has \$180,000 balance. The personnel consultant line will need a transfer or additional soon. The receipt from APEX re-insurance was discussed. The Council was in favor of advertising these funds for an additional so that they may be moved to the CAGIT group health insurance line. It was noted the beginning balance from December to January difference of 138.84. A correction was made in payroll. The Treasurer ran new comparison reports with updated beginning balances for the council. J. Hancock will report financials for the April meeting.

#### TRANSFERS:

| Department           | From  | To              | Line Item #<br>From/To                  | Amount Requested | Amount Approved | Motion Carried |
|----------------------|---|-----------------|---|------------------|-----------------|----------------|
| Carroll Manor        | Lawn Maintenance                                      | Merit Increase  | 4900-000-3000.71<br>to 4900-000-1000.14 | 52.19            | SP/AB           | Passed         |
| <i>Justification</i> | Merit was under budgeted.                             |                 |   |                  |                 |                |
| Auditor              | Mileage/Meetings                                      | Membership Dues | 1000-002-3000.03<br>to 1000-002-3000.04 | 4.36             | AB/SP           | Passed         |
| <i>Justification</i> | Increased in due fees due to increase auditor salary. |                 |   |                  |                 |                |

| Department | Account Number                         | Title                       | Amount Requested |
|------------|--|-----------------------------|------------------|
| Cum Cap    | 1138-000-4000.51 –<br>North EMS Garage | Final Invoice EMS<br>garage | \$2,035.00       |
| Area Plan  | 1180-000-1000.01<br>Executive Director | Increased Salary            | \$9,371.00       |
| Area Plan  | 1180-000-1000.22<br>Retirement PERF    | Due to increased salary     | \$425.00         |
| Area Plan  | 1180-000-1000.21<br>Social Security    | Due to increased salary     | \$330.00         |

#### OLD BUSINESS:

- **Personnel Committee Meeting:** There will be a personnel committee meeting March 24<sup>th</sup> at 10:30 a.m. Comp time is on the agenda. Rough read a letter from K. Irwin regarding FLSA requirements of all 1<sup>st</sup> Deputies.
- **Capital Improvement Plan:** Ramirez reported the Capital Improvement Plan is for the 2015 contract dated in June 2015. Economic Development is under contract from this Plan for \$10.50 per capita. A. Auffart motioned to accept the Capital Improvement Plan; J. Scott seconded; AA, JS, CC, SP voted yah and JH, AB, JR nay. Motion passed.
- **IPC Tax Abatement** – Ramirez reported he has not received the MOU from IPC and there is no indication of a MOU from State of Indiana. He noted there is no indication to start negotiations at this time. He was advised to forward correspondence to the council.
- **Letter from Council** – Snipes advised the letter approved at the last Council meeting has not been received by the Auditor's office or Commissioners. Rough advised Ramirez to send a signed copy to all parties.

## NEW BUSINESS:

- **Area IV Aging** – C. Clawson reported there is no interest at this time for the Council appointment for Area IV Aging. Rough asked that this be on the next meeting agenda and recommended all persons to ask community residents for interest on serving on this board.
- **Re-Roof the Jail** - P. Coutts distributed a report with the condition of the county jail roof. It was noted a complete new roof is needed. This
- **Cum Bridge Transfer:** No update from the DLGF per Ramirez.
- **Sheriff Donation Line** – Sheriff Leazenby reported a donation from the Burlington Town for a speed sign. General discussion was held and it was advised to use the equipment donation line for this receipt.
- **Hourly Rate for Transfer Station and E911** – General discussion was held during budget meetings to increase the hourly rate at the transfer station and E911. No action was taken.
- **Partner for a Drug Free Carroll County** – The report from John Chapman for 2016 Partner's for a Drug-Free Carroll County was reviewed. J. Hancock motioned to accept the report; S. Pearson seconded and passed unanimously.
- **EDIT** – Ramirez distributed the 2016-101 EDIT ordinance for fund appropriation. A. Auffart motioned to accept ordinance 2016-101; J. Hancock seconded and passed unanimously.

## NEW BUSINESS:

- **Area Plan Commission** – Commission members Tina Bernochi and John Flora presented a proposal for an additional \$2,000 in Executive Director salary. The Commission has a qualified applicant and due to cost of insurance the salary needs to be increased. J. Hancock motioned to amend the 2016 salary ordinance; S. Pearson seconded and passed unanimously. J. Scott motioned to increase the salary ordinance Executive Director line to \$45,000. A. Auffart seconded and passed with JS, AA, JH, SP yah and JR, AB, CC nay.
- **Resolution 2016-01 Additional Appropriation** for Area Plan 1180 Personal Services was approved and signed by the Council.
- **TO BE ADVERTISED FOR APRIL VOTE:**
  - Council approved the following for advertising:
    - Additional appropriation in the Cum Cap budget for the Jail of \$100,000.
    - Highway additional:
      - \$470,000 for road maintenance materials
      - \$50,000 for Repair parts
      - \$70,000 for asset management for roads

## GENERAL DISCUSSION:

J. Hancock reported he attended a Flora Town Meeting. Topic on E911 and animal control was discussed. He will inform Council members of further information as received. Hancock held general discussion on the financial report of all funds for the county to the Council. Explanation was given for county records. No action taken.

Ann Brown reported on the Redevelopment Commission Executive meeting and regular meeting. Brown and Hancock attended and reported discrepancies in the meeting announcement code and the actual agenda items. No action taken. Brown also requested approval from the Council to ask the Commissioners to support a educational training session to all department managers with employees to explain merit increase and other items in preparation of budget season. Funding for this session could be used from the left over merit funds in each department's lines. Council approved this request.

Rough reported the I-pads and components have been purchased. IT Randy Cleaver will set them up at the next courthouse visit. Rough noted the price was \$699 each due to a coupon he received. They will be distributed after the set up.

Rough requested to the Auditor's office that the agenda be distributed to Council members no later than the Wednesday week before the Thursday's meeting. He also requested the financial reports be sent in a timely manner.

There being no further business, S. Pearson made a motion to adjourn the meeting. J. Hancock seconded; passed unanimously.

## DATES TO REMEMBER:

Next regularly scheduled Council meeting will be April 21, 2016 at 8:30 a.m.

**CARROLL COUNTY COUNCIL:**

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Jamie Rough, President

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Al Auffart

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Ann Brown

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James Hancock

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Carol Clawson

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Steve Pearson

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Jason Scott

**ATTEST:**

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Vicky F. Snipes, Auditor