

Council Members Al Auffart, Ann Brown, James Hancock, Steve Pearson, Jamie Rough, Jason Scott and Council Attorney Rafael Ramirez met in Regular Session on the 17th day of September, 2015 at 8:30 a.m. to conduct business pursuant to the laws of Carroll County and the State of Indiana.

The meeting was opened with the Pledge of Allegiance.

Minutes of the August 20, 2015, regular meeting approved. JH/AB

REPORTS:

Treasurer: The Treasurer distributed the Treasurer's daily balance of cash and depositories for August 2015. Report show all funds balance. The county has received over \$435,000 so far. The tax sale on September 18, 2015 began with 68 certified parcels. Currently, there are only 22 properties left.

Auditor: The Auditor on the new law for an employee vs. contractor.

Financial Report: Steve Pearson reviewed the August financials with Council members. The Auditor was asked to check funds 9904 Corporation Tax and fund 9914 2004 EMA Home land Security with the DLGF to see if they may be closed. Jim Hancock requested the Auditor's office to check out E911 accounts dates for transferring payroll. Snipes discussed a tax warrant that was presented to the Auditor's Office from the EMA office. There is an account 9106 LEPC fund that would support this payment. This was forwarded to R. Ramirez and Ted Johnson for advice. Jason Scott will provide the financial report for the October meeting.

OLD BUSINESS:

County Email - President Rough requested all Council members to start using their new county email as of September 17th. He recommended the county website be changed to note the new email addresses.

MOTION – Steve Pearson made a motion to move the meeting agenda to transfers so employees waiting may discuss their transfer requests; Jason Scott seconded and passed unanimously. The meeting then moved to transfers.

SBOA Request for Audit – Jim Hancock motioned to request to be placed on the list for an audit with Paul Joyce from the SBOA; Ann Brown seconded and passed unanimously. Rough will make the request to the SBOA.

Ordinance/Resolution – Ann Brown motioned to accept Resolution 2015-08 Transfer of Funds to supersede Resolution 2015-07 to bring our policy up to date; Steve Pearson seconded and passed unanimously.

Voting of Additional – The following additional were advertised and ready for Council vote:

Local Road and Street 1169-000.2000.01 \$200,000.00 – A. Brown motioned to accept this additional request; Jason Scott seconded and passed unanimously. Resolution 2015-10 was signed by all Council members.

CASA 1212.000.3000.20 Advertising Materials, \$2,000.00 and CASA 1212.000.3000.06 Volunteer Materials, \$1,000.00 – A. Brown motioned to accept these additional; S. Pearson seconded and passed unanimously. Resolution 2015-11 was signed by all Council members.

Surveyor request 1186 Rainy Day Fund \$14,200.00 for GIS calculation software/drain software that was approved in 2013. S. Pearson motioned to accept this additional; A. Brown seconded and passed unanimously. Resolution 2015-12 was signed by all Council members.

NEW BUSINESS:

Council Appointments: The vacancy of Council representation in the MPO committee was discussed. S. Pearson motioned to appoint Carol Clawson as the Council representative; Jason Scott seconded and passed unanimously. Carol Clawson accepted this appointment.

The vacancy for alternate representative of the Council to the Northwest Indiana Solid Waste District was discussed. This would be the alternate to Steve Pearson. Steve Pearson motioned to appoint Carol Clawson as the alternate; Jason Scott seconded and passed unanimously. Carol Clawson accepted this appointment.

Amend 2015 Salary Ordinance:

County Coordinator - Steve Pearson made the motion to amend the 2015 salary ordinance; Ann Brown seconded and passed unanimously. Steve Pearson made the motion to amend the ordinance to remove the position of the County Coordinator and place that line at zero; A. Brown seconded and passed unanimously.

The Auditor will change a typo under the E911 Statewide and Contractual salary to reflect the correct number of employees in each line, specifically the Director.

Park Attendant – Steve Pearson motioned to amend the 2015 salary ordinance; Jason Scott seconded and passed unanimously. The Park Attendant is a contract position only. Steve Pearson made the motion to remove the park attendant contract \$2,000 line in the 2015 salary ordinance; Jason Scott seconded and passed unanimously.

Parks Contract – Attorney Ramirez discussed the approved Parks contract. He requested a copy of the executed contract. Snipes informed Ramirez there is no executed contract at this time. Section 5 Consideration paragraph was read to the Council. Ramirez' interpretation is that this states payment in arrears and authority needs to be clarified to pay from January to June 2015. He is requesting that the Council get something from the Commissioners stating authority to pay this claim. Ramirez will discuss with Commissioner Attorney Johnson.

Adjust the Current Cum Cap Budget – Jim Hancock discussed his findings in the Cum Cap budget. Once money is placed in a line it stays in that line. Steve Pearson discussed the quote for the jail roof repair. The 2016 Cum Cap budget was reviewed.

Approve Job Descriptions- The following county job descriptions were presented to the Council.
 Part Time Transfer Station Operator – Ann Brown motioned to accept; Steve Pearson seconded and passed unanimously.
 GIS Technician Full Time – Steve Pearson motioned to accept. There being no second, motioned died.
 Veteran's Office Full Time – Due to lack of second motion died.
 Correction Officers – Due to lack of motion these job descriptions did not pass. It was suggested to re-email all job descriptions to all council members.

Transfers:

Department	From	To	Line Item # From/To	Amount Requested	Amount Approved	Motion Carried
Custodian Courthouse	Repair Equipment	Heat and Air	1000-161.3000.53 to 1000-161.3000.54	\$3,000	\$3,000	S. Pearson/A. Auffart/ unanimous
<i>Justification:</i> Replaced Section in the North boiler and I need to transfer to finish the year.						
Area Plan – 1180	Zoning Ordinance	Retirement	1180-000.3000.41 to 1180-000.1000.22	\$1,500	\$1,500	A. Brown/S. Pearson/ unanimous
<i>Justification:</i> Lack of funds to cover remainder of FY 2015. Balance \$149.52						
Treasurer	1 st Deputy	Part Time Help	1000-003.1000.02 to 1000-003.1000.07	\$2,000	\$2,000	S. Pearson/J. Hancock/ unanimous
<i>Justification:</i> To cover November tax collections						

The following funds requested an additional appropriation. After further discussion from the Council, a transfer was suggested and the following approved.

- Commissioner's fund requested a transfer from Pool Car 01000-068.3000.53 to Personnel Policy Consulting 1000-068.3000.17 for \$8,000.00. Jim Hancock motioned to accept; A. Brown seconded and passed unanimously.
- CAGIT fund requested a transfer from Ordinance Enforcement 7311-000.3000.19 to Information Technology 7311-000.3000.18 for \$6,000.00. Jim Hancock motioned to accept; A. Brown seconded and passed unanimously.

The following additional appropriations were approved for advertising;

Department	Account Number	Title	Amount Requested
MVH – 1176	1176.531-1000.10	Truck Drivers	\$21,000
MVH – 1176	1176.531-1000.20	Equipment Operators	\$1,000
MVH – 1176	1176.531-1000.60	Overtime (Drivers/Operators)	\$10,000
MVH – 1176	1176.533-1000.12	Overtime (Mechanics)	\$2,500
MVH – 1176	1176-533-1000.25	Overtime (Drivers/Operators)	\$2,500
MVH - 1176	1176-533-2000.31	Repairs/Parts	\$20,000

Committee Updates: Steve Pearson updated the Council on the grant fund balances with Northwest Indiana Solid Waste District (NWISWD). He noted updates on businesses that are recycling within the county. Rough asked Snipes to remind the Commissioners to ask NWISWD for all grant monies that are available to Carroll County.

President Rough called the meeting to a recess at 11:40 a.m. and resume at 12:45 p.m.

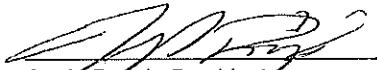
Budget: The Council discussed the county financial budget for each fund. No motions were made during this discussion. Rough requested copies of the budget to be given to all department heads for review.

There being no further business to bring before the Carroll County Council, Steve Pearson made a motion to adjourn the meeting; Al Auffart seconded; motion passed unanimously.

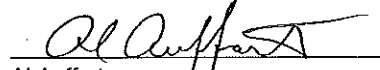
DATES TO REMEMBER:

Next regularly scheduled Council meeting will be October 15, 2015, at 8:30 a.m.

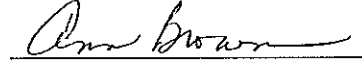
CARROLL COUNTY COUNCIL:



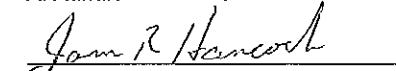
Jamie Rough, President



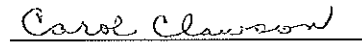
Al Auffart




Ann Brown



James Hancock



Carol Clawson

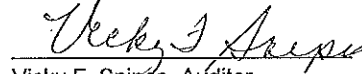


Steve Pearson



Jason Scott

ATTEST:



Vicky F. Snipes, Auditor