

Commissioners Patrick Clawson, William Brown and John Brown met in regular session on the 20th day of October 2014, at 9:00 a.m. to conduct business pursuant to the laws of Carroll County and the State of Indiana. Commissioner Attorney Ted Johnson was also present. The meeting was opened with the Pledge of Allegiance.

The minutes of the October 6, 2014, regular meeting were unanimously approved. WB/JB

The Memorandum of Administrative Meeting of September 11, 2014 was unanimously approved. WB/JB

The payroll claim for period ending September 27, 2014, in the amount of \$172,287.06 was unanimously approved.  
WB/JB

**ONLINE AUCTION:** Vicky Snipes gave the Commissioners a packet of items for the County online auction. Pictures will be taken this week of the items. William Brown made a motion to go ahead with the pictures and online auction. John Brown seconded and the motion passed unanimously.

**PERSONNEL ADVISORY COMMITTEE:** Vicky presented to the Commissioners the items that were discussed in the Personnel Meeting on October 16, 2014. Carroll Manor hours for the Superintendent and Assistant Superintendent were discussed. The hours for the E-911 Director were discussed. EMA and EMS hours were discussed. Employees who work through their lunch should not receive comp time. The Transfer Station will be busier next year when the City of Delphi does away with their recycling pickup. Vicky is making small changes to the Change of Status forms.

William Brown made a motion that the Personnel Advisory Committee should be made up of one Commissioner, one Council member, the Auditor, the County Coordinator and one regular employee, each with a vote. John Brown seconded and the motion passed unanimously.

It was stated that the county employees feel there needs to be better communication. There are supposed to be quarterly department head meetings. Vicky will send out e-mails when the Personnel Advisory Committee meets.

The probation period for employees who have a change in status was discussed. William Brown made a motion that if there is no job description change, there is no probation period; if there is a job description change, then there would be a 90-day probation period. John Brown seconded and the motion passed unanimously.

**PERFORMANCE EVALUATIONS:** Performance evaluations were discussed. Employees will sign their job descriptions and evaluations and then those will be put in their employee files. These should be completed by Dec. 19, 2014. Vicky will let department heads know how to fill out the performance evaluations.

**PANIC BUTTONS:** Panic button installation should begin on Oct. 28, 2014. There are approximately 39 buttons to be installed.

**TRANSFER STATION CAMERA SYSTEM:** The Northwest Solid Waste District has a grant available for \$20,000.00 to be used by December 1, 2014. If it is not used, it is lost and the amount goes to \$10,000.00 for next year. This money can only be used at the Carroll County Recycling Center. William Brown made a motion to pursue the grant money to purchase a camera system for the Carroll County Recycling Center. John Brown seconded and the motion passed unanimously.

**2015 HOLIDAY SCHEDULE:** Vicky Snipes had sent out a questionnaire to the County employees asking their preference on when to take Martin Luther King, Jr. Day. The employees voted to take it on July 2, 2015, and extend the 4<sup>th</sup> of July holiday to a 4-day weekend. John Brown made a motion to accept the 2015 holiday schedule and move Martin Luther King, Jr. Day to July 2, 2015. William Brown seconded and the motion passed unanimously.

**CHRISTMAS PARTY:** The Christmas Party will be held from noon to 1:00 p.m. on December 15, 2014. The courthouse will be closed to the public during that hour. William Brown made a motion to do it the same as last year. John Brown seconded and the motion passed unanimously.

**DIRECT DEPOSIT:** It was discussed to have all employees enrolled in direct deposit by the beginning of 2015, so payroll checks will no longer have to be printed. It was also discussed to have all employees access the Employee Portal so that they will be able to get their paystub information from it and direct deposit advise/pay stubs no longer would have to be printed. William Brown made a motion to go to direct deposit only and have employees access the Portal. Patrick Clawson seconded. Motion passed. John Brown did not vote.

**EMS:** EMS gave run totals to the Commissioners. So far this year there have been 1162 runs. They had 1442 runs last year. The new billing company gives monthly evaluations. They have been doing a good job of getting information to the billing company. EMS is going to see how prepared the county would be for an ebola threat. They are going to check with the EMA director about getting hazard suits. The new garage has the roof on and is on schedule to be ready around the first of the year.

**SMOKE DETECTORS:** Koorsen has submitted a quote for \$30.00 per month for monitoring and \$95.84 per month for maintenance. We will keep our current panel. They would monitor the smoke detectors and any breakage in the museum. John Brown made a motion to accept Koorsen for monitoring and service contract. William Brown seconded and the motion passed unanimously.

Patrick Clawson stated that he would like to put LED lights at all three courthouse entrances. This will be discussed at a later date.

**JIM EDDY:** Mr. Eddy requested an update on the Morris violation. There is a December 8, 2014, court hearing scheduled. No vote was taken at the APC meeting. Two of the members wanted to go look at the property. Mr. Eddy thinks that Morris dumped gasoline on the property and covered it with sand.

**CARROLL COUNTY COMMON WAGE BOARD:** Matt Maple, of HWC Engineering, was present to request the Commissioner appoint a member to the Carroll County Common Wage Board. There is a wage hearing in November regarding the Hoosier Heartland Industrial Park. Jamie Rough is the current appointee. John Brown made a motion to appoint Vicky Snipes to the Carroll County Common Wage Board, replacing Jamie Rough. William Brown seconded and the motion passed unanimously.

**BOB'S COLLECTIONS:** Beth would like a copy of the agreement before the meeting next month.

**COUNTY FARM:** The County Farm is still under lease through 2015.

**TAX SALE PROPERTIES:** Several properties need investigating before going to the Commissioner's sale. Ted Johnson could do title searches and offer sealed bids to the neighbors of the properties. William Brown made a motion to contact attorneys on certain properties that went through the tax sale that weren't purchased. John Brown seconded and the motion passed unanimously.

**COMMUNITY CORRECTIONS PROGRAM:** Judge Fouts stated that the Department of Corrections has grant funding available for Community Corrections programs. We would need to establish a Community Corrections Fund. There could be \$170,000.00 available to help pay for a portion of the expenses paid for by Probation. Could possible employ an mental health or therapeutic person or another surveillance officer. An advisory board of 10 to 20 people would need appointed by the Commissioners. There would be no work release facility. We would continue to have house arrest. Other services would be available to people on Community Corrections. This will be discussed at the Nov. 3, 2014 Commissioner's meeting.

**JEFFERSON TOWNSHIP:** Rex Millhouse was present as the liaison for the SFLECC. They have spoken to two lawyers in Washington, DC, regarding a lawsuit against the Fish and Wildlife Department. The retainer cost would be between \$5,000.00 and \$10,000.00. The SFLECC feels there was approximately \$1,800,000.00 in tax revenue lost, with \$1,340,000.00 lost in Jefferson Township. Jefferson Township may be asking for financial aid in the future.

**PRINCE WILLIAM/500 SOUTH:** William Brown stated that the Rossville School Corp. wanted to meet and discuss Prince William/C.R. 500 South. William will talk to Paul Coutts about the intersection and will discuss it at the Nov. 3, 2014, meeting.

**4-H Building Usage Application**

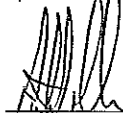
Flora Lions Club, October 30, 2014, Chili Supper and Halloween costume judging. WB/JB

**Courthouse Grounds Applications**

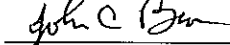
Delphi Chamber of Commerce, October 31, 2014, 6:00 p.m. to 9:00 p.m., for Pumpkin Patch. WB/JB

There being no further business, John Brown made a motion to adjourn the meeting; seconded by William Brown; passed unanimously. The next meeting will be November 3, 2014, at 9:00 a.m.

**CARROLL COUNTY BOARD OF COMMISSIONERS:**

  
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Patrick F. Clawson, Chairman

  
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William R. Brown, Vice Chairman

  
\_\_\_\_\_  
John Brown

**ATTEST:**

  
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Deborah Stevens, Auditor