

Council Members Al Auffart, Ann Brown, Steve Pearson, Carol Clawson, Jamie Rough, Jason Scott, Jim Hancock and Council Attorney Rafael Ramirez met in Regular Session on the 17th day of December, 2015 at 1:30 p.m. to conduct business pursuant to the laws of Carroll County and the State of Indiana.

The meeting was opened with the Pledge of Allegiance.

Minutes to the November 19, 2015 regular meeting were approved. AAJS

Minutes of the December 14, 2015 joint special session were approved. SP/JS

REPORTS:

Treasurer: The Treasurer distributed the Treasurer's daily balance of cash and depositories for November 2015. Report show all funds balance. Myers also distributed a second report dated December 1, 2015: This includes the LOIT/PTRC.

Auditor:

- o EDIT – The Auditor distributed previous year's paperwork for the distribution of the County EDIT funds. The process in past years is that the Commissioners approve the Capital Improvement Plan (they will do this at the next meeting) and the Council will approve the budget for the appropriation.
- o Pool Car – 2016 update was given to the Council. Total miles are 4252.
- o Insurance – Total expense to date is \$647,786.50 through 12/18/15.

Financial Report: Ann Brown reviewed the financials with Council members. Brown noted several discrepancies between the salary ordinance and the budget. Snipes will investigate all salaries. Steve Pearson will present financials for the January Council meeting.

TRANSFERS:

Department	From	To	Line Item # From/To	Amount Requested	Amount Approved	Motion Carried
Soil and Water	Copier Maintenance	Mileage	1000.750.3000.31 to 1000.750.3000.13	69.63	AB/SP	Passed
<i>Justification:</i> Payout last mileage claim for 2015						
EMS	Gas and Oil	Postage	1000.301.2000.02 to 1000.301.3000.07	150.00	SP/AA	Passed
<i>Justification:</i> Additional postage stamps and PO Box fee for the remainder of the year.						
EMS	Gas and Oil	Building Maintenance	1000.301.2000.02 to 1000.301.3000.15	750.00	SP/AA	Passed
<i>Justification:</i> Funds depleted do to paying mowing expenses. Need minor repair of garage door at the Delphi EMS station.						
EMS	Gas and Oil	Telephone	1000.301.2000.02 to 1000.301.3000.05	100.00	SP/AA	Passed
<i>Justification:</i> To make sure there is enough to cover the final bill for the year.						
Purdue Extension	Mileage	Postage	1000.011.3000.13 to 1000.011.3000.12	600.00	JS/JH	Passed
<i>Justification:</i> Need additional money in postage and office supplies to purchase postage paid envelopes and paper						
Purdue Extension	Mileage	Office Supplies	1000.011.3000.13 to 1000.011.2000.60	600.00	JS/JH	Passed
<i>Justification:</i> Laminating sheets and sheet protectors and easel paper						
Joint Court	PT Surveillance	Public Defender	1000.225-1000.10 to 1000.225.1000.03	12308.41	JH/AB	Passed
<i>Justification:</i> Public Defenders Funds needs to cover expenses for court appointed council						
Election	Election Support	HAVA Expenses	1000.062.3000.10 to 1000.062.3000.25	805.00	AA/SP	Passed
<i>Justification:</i> Would like to purchase remaining flags for vote centers. After this past election I feel that we need 4 additional flags one at each location so one at each location and 1 at each open doors of the courthouse.						
Sheriff	Overtime OVT, Extra Help	Sheriff	1000.005.1000.22 to 1000.005.1000.01	1850.00	JH/CC	Passed
<i>Justification:</i> Transfer needed to pay sheriff pay to finish remainder of the year.						

Coroner	1000-007-4000.10	Van	\$ 5034.00 AB/AA
Clerk	1000-001-1000.04	Part Time Clerk	\$ 200.00 AA/JH

Health Department Prep Grant 9109 – requested encumbrance of \$7406.75. This account is a non-reverting account so an encumbrance is not needed.

OLD BUSINESS:

- **Resolution 2015-15 Additional appropriation for the EMA radios** – A. Brown motioned to accept the additional appropriation Resolution 2015-15 for \$5,000.00; S. Pearson seconded and passed unanimously.

NEW BUSINESS:

- **Council Appointed Positions**
 - **Alcohol and Beverage Commission** - The Council received a request from Louis Nance to continue his appointed to the Alcohol and Beverage Commission for 2016. A. Auffart made the motion to accept this request; J. Scott seconded and passed unanimously.
 - **Sheriff and Wabash Valley Hospital** – The Council accepted a letter from Sheriff Leazenby for resignation to the WVH; S. Pearson motioned to accept this letter of resignation; A. Brown seconded and passed unanimously. J. Hancock motioned to appoint Michael Thomas to the WVH Board of Directors; J. Scott seconded and passed unanimously.
 - **PTBOA Board** – S. Pearson made the motion to accept J. Lewis (Level II) and J. Malady to the PTBOA Board; A. Brown seconded and passed unanimously.
 - **Redevelopment Commission** – A. Brown noted Jim Payne has missed several meetings over the past 2 years and will not be serving. Brown motioned to appoint J. Hancock to the Carroll County Redevelopment Commission; S. Pearson seconded and passed with J. Hancock abstaining. S. Pearson motioned to appoint A. Brown on the 2016 Redevelopment Commission; A. Auffart seconded the motion; passed with A. Brown abstaining.
 - **K-IRPC** – S. Pearson motioned appoint Al Auffart to the K-IRPC Board of Directors. J. Scott seconded and passed unanimously with Auffart abstaining.
 - **Northwest Solid Waste District** – S. Pearson requested his appointed be moved to alternate and C. Clawson be appointed to serve. Clawson agreed to do this. S. Pearson motioned to appoint Clawson to the NWISWD with Pearson as alternate; A. Auffart seconded and passed with Clawson abstaining
 - **Area 4 Council on Aging** – This appointment was tabled until next meeting.
 - **Camden Jackson Library** – This appointment was tabled until next meeting.
 - **Personnel Committee** – A. Brown motioned for Jamie Rough to remain on the Carroll County Personnel Committee; S. Pearson seconded and passed with Rough abstaining.
 - **2016 Carroll County Council President and Vice-President Appointments** – A. Brown motioned to continue the same appointments of J. Rough as the Council President and S. Pearson as Vice President; A. Auffart seconded the motion and passed with Rough and Pearson abstaining.
- **Salary Ordinance** – The Salary Ordinance will need to be during a special session. Auditor Snipes requested Al Auffart to assist in development of this ordinance. Auffart agreed to come in and help.
- **Personnel Committee Report** – J. Rough discussed the following personnel committee agenda topic.
 - K. Irwin commended the Council for their actions with the merit increase. He also suggested putting a cap on the maximum merit of 5% per employee. He also suggested a one lump sum for the merit. A. Brown motioned to cap the merit increase to 5% of the base salary; C. Clawson seconded. Motion passed with JH/AA/AB/JR/CC yah and Scott voted nay and Pearson abstaining.
 - **Eliminate Comp Time** – Irwin suggested eliminating comp time. This should be called flex time for future and time should be taken during the pay period. Snipes reported the Commissioners are requesting pay out of all comp time and holiday accrued time for the E 911 employees. Rough advised Ramirez to look into this issue.
 - **One lump merit increase payment vs. base rate** – General discussion was held on how to give the merit increase. A. Auffart motioned to add up to 5% to the base salary of each employee; J. Scott seconded. The motion voted JH/JS/AA yay and CC/AB/JP nay with Pearson abstaining. A. Brown motioned to pay one lump sum merit increase to each employee with the management of each department to determine the amount; C. Clawson seconded. CC/AB/JP voted yay and AA, JS/JH voted nay with Pearson abstaining.
- **E 911 Holiday and Comp time pay out request** – The Commissioners are requesting a payout for E 911 for comp and holiday time. Holiday time must be paid out at the end of 2015 due to not carrying this over in 2016. J. Hancock made the motion to pay all hours to date of holiday and comp time based

on E 911 hourly wage to the E911 employees as on the books from line CAGIT 7311-000-1000.02; A. Brown seconded the motion and passed unanimously.

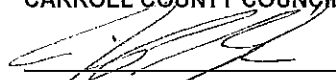
- **Commissioner's Letter** – General discussion was held on a letter received from P. Clawson, Commissioner. Ramirez noted a transfer from Cum Bridge fund to the General Fund. Ramirez advised the Council to not involve them in discussion of this matter without his presence. This involves the professional reputation of the previous attorney. A. Brown motioned for Ramirez to contact Ms. Diener on how the conclusion was made to move the money. A. Auffart seconded and passed with one abstention.
- **DLGF email** – Rough distributed a copy of an email from the DLGF clarifying line accounts in the budget prior to DLGF 1782 approval. This email supported the statement Rough stated in a prior meeting that a fund budget cannot be changed prior to the 1782 approval.
- **Job Descriptions** – The following job descriptions were presented. Rough requested resending all descriptions to Council members. This agenda item will be placed on the December 21, 2015 special session.
 - Food Sanitation PT
 - Environmental Health Specialist
 - Nurse PT
 - Public Health Emergency Prep Coordinator
 - GIS PT
 - Office Manager Highway
 - Clerk's Office – Clerk PT
 - Voter Registration Clerk PT
 - Auditor – Clerk PT
 - Year End Transfers
 - Clerk
- **Year End Transfers** – Resolution 2015 – 16 was presented for year-end transfers. S. Pearson motioned to approve resolution 2015 – 16; A. Auffart seconded; passed with Hancock voting nay.
- **Redevelopment Commission** – A. Brown noted that the RDC is requesting an Executive Session with the Council. Ramirez will talk with RDC attorney Emerson on this topic. The RDC, EDC and Commissioners are requesting attendance of the Council for an education session given by Barnes and Thornburg on abatement. Discussion was held and council members will attend as available.
- **Lead Communicator** – S. Mullin from E 911 Advisory Board presented outlying county salaries for E911 Coordinator. Mullin was requesting increasing part time pay for E911 employees. Hancock noted 17.22 per hour \$35,832.00 for 2015. This would include the \$2,500.00 for administrative duties. J. Hancock motioned the salary for lead communicator of \$33,332.00 plus 2,500.00 for administrative duties; A. Auffart seconded and motion passed unanimously.
- **Commissioner Discussion with Al Auffart** – Auffart noted that he had a discussion with Brown and then with Clawson concerning several county issues. He noted he had reasonable conversation with Clawson on E911 and RDC. Clawson also noted a conversation with P. Clawson concerning a letter received from the Council to the Commissioners.
- **2016 meetings** – A. Brown motioned for the Carroll County Council to hold the 2016 council meetings on the 3rd Thursday at 8:30 a.m. of each month in 2015; A. Auffart seconded the motion and passed unanimously.

DATES TO REMEMBER:

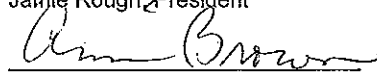
Special session will be Monday December 21, 2015 at 5:30 pm to discuss the 2016 salary ordinance, merit increase issue and 80 vs. 84 sheriff hours per pay period. S. Pearson noted he will not be present. Next regularly scheduled Council meeting will be January 21, 2016 at 8:30 a.m.

There being no further business to bring before the Carroll County Council, S. Pearson made a motion to adjourn the meeting; J. Scott seconded; passed unanimously.

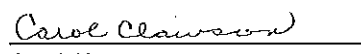
CARROLL COUNTY COUNCIL:



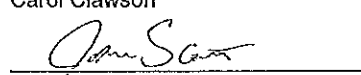
Jamie Rough, President



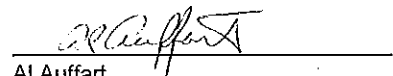
Ann Brown



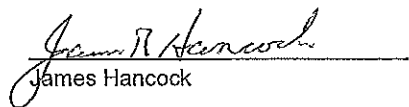
Carol Clawson



Jason Scott

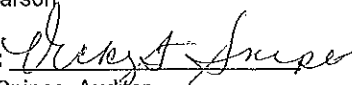


Al Auffart



James Hancock

Steve Pearson

ATTEST: 

Vicky F. Snipes, Auditor