

Council Members Al Auffart, Ann Brown, Steve Pearson, Jamie Rough, Jason Scott, Carol Clawson and Council Attorney Rafael Ramirez met in Regular Session on the 19th day of November, 2015 at 9:30 a.m. to conduct business pursuant to the laws of Carroll County and the State of Indiana.

The meeting was opened with the Pledge of Allegiance.

Minutes to the September 17, 2015 were amended to added Carol Clawson's name as attending. SP/JS

Minutes of the October 15, 2015, regular meeting approved. AB/JS

Minutes of the October 22, 2015 special session approved. AB/JS

Minutes of the November 12, 2015 special session approved. SP/JS

REPORTS:

Treasurer: The Treasurer distributed the Treasurer's daily balance of cash and depositories for October 2015. Report show all funds balance. An update was given on the property taxes collected.

Auditor:

- o EDIT funds -- Auditor presented the Commissioner's approved EDIT budget to the Council. The Council requested the special EDIT form.
- o Wabash Valley Appointment -- The Sheriff has requested replacement for his appointment as a Council appointed representative.

Financial Report: Al Auffart reviewed the financials with Council members. He noted the Auditor and Treasure agree for the month. Jamie Rough will present financials for the December Council meeting.

TRANSFERS:

Department	From	To	Line Item # From/To	Amount Requeste d	Amount Approved	Motion Carried
Veteran's Service Office	Mileage	Burial of Solders	1000- 012.3000.20 to 1000- 012.3000.85	200.00	SP/JS	unanimous
<i>Justification:</i>	The Burial of Soldiers Fund and the Veterans Memorial Fund need to have \$500 transferred into each fund. Hopefully this will allow us to cover the rest of the year.					
Veteran's Service Office	Service Officer School	Burial Of Soldiers	1000- 012.3000.90 to 1000- 012.3000.85	200.00	SP/JS	unanimous
<i>Justification:</i>	The Burial of Soldiers Fund and the Veterans Memorial Fund need to have \$500 transferred into each fund. Hopefully this will allow us to cover the rest of the year.					
Veteran's Service Office	Office Supplies	Burial of Soldiers	1000- 012.2000.60 to 1000- 012.3000.85	100.00	SP/JS	unanimous
<i>Justification:</i>	The Burial of Soldiers Fund and the Veterans Memorial Fund need to have \$500 transferred into each fund. Hopefully this will allow us to cover the rest of the year.					
Veteran's Service Office	Office Supplies	Veteran Memorials	1000- 012.2000.60 to 1000- 012.3000.86	200.00	SP/JS	unanimous
<i>Justification:</i>	The Burial of Soldiers Fund and the Veterans Memorial Fund need to have \$500 transferred into each fund. Hopefully this will allow us to cover the rest of the year.					
Veteran's Service Office	Office Furniture	Veteran Memorials	1000- 012.4000.41 to 1000.012- 3000.86	100.00	SP/JS	unanimous
<i>Justification:</i>	The Burial of Soldiers Fund and the Veterans Memorial Fund need to have \$500 transferred into each fund. Hopefully this will allow us to cover the rest of the year.					
Veteran's Service Office	Office Equipment	Veteran Memorials	1000- 012.4000.40 to 1000- 012.3000.86	200.00	SP/JS	unanimous
<i>Justification:</i>	The Burial of Soldiers and the Veteran's Memorial Fund need to have \$500.00 transferred into each fund. Hopefully this will allow us to cover the rest of the year.					
Reassessment Fund	1 st Clerk	Part Time Clerk	1188- 000.1000.15 to 1188-000- 1000.03	1,000.00	SP/AB	unanimous
<i>Justification:</i>	Used extra help to cover while I was off for surgery and now need extra help to cover full time employee's time off over the upcoming holidays.					
Reassessment Fund	Reassessment Postage	Reassessment Contract	1188-000- 3000.12 to 1188- 000-3000.09	.28	SP/AB	unanimous

<i>Justification:</i> Will be short this amount at the end of the year so taking care of it now.						
Reassessment Fund	Postage	Copier Maintenance	1188-000-3000.12 to 1188-000-3000.62	4,000.00	lack of motion	
<i>Justification:</i> We had to purchase a new copier this year and I thought I could help pay for it. Total cost was \$6,995, but if we lease it the 60 months we will be paying an extra \$1,464 in interest.						
Sheriff	Overtime Budget	Police Schools and Seminars	1000.005-1000.22 To 1000-005-3000.81	200.00	AB/SP	unanimous
<i>Justification:</i> This money was a refund for training. Need to put it back into the training line se we can apply to another class.						
E911	Equipment and Installation	Utilities	1222-000-4000.01 to 1222-000-3000.38	150.00	SP/AA	unanimous
<i>Justification:</i> REMC bill at the tower was more than predicted. This will be enough for the entire year.						
Highway	Fuel	Repair Parts	1176-533-2000.20 to 1176-533-2000.31	28,000.00	SP/JS	unanimous
<i>Justification:</i> Additional funds to cover repairs to trucks/equipment and to get prepared for winter.						
Highway	Fuel	Grader Blades, Other	1176-533-2000.20 to 1176-531-2000.54	1,000.00	SP/JS	unanimous
<i>Justification:</i> Additional funds to cover repairs to trucks/equipment and to get prepared for winter.						
Highway	Fuel	Tires- Tubes	1176-533.2000.20 to 1176-533-2000.21	2,000.00	SP/JS	unanimous
<i>Justification:</i> Additional funds to cover repairs to trucks/equipment and to get prepared for winter.						
Highway	Fuel	Calcium Chloride	1176-533.2000.20 to 1176-531-2000.51	3,000.00	SP/JS	unanimous
<i>Justification:</i> Additional funds to cover repairs to trucks/equipment and to get prepared for winter.						
Highway	Fuel	Drainage & Assessment	1176-533.2000.20 to 1176-531-3000.81	200.00	SP/JS	unanimous
<i>Justification:</i> Additional funds to cover repairs to trucks/equipment and to get prepared for winter.						
Highway	Fuel	Communication	1176-533.2000.20 to 1176-533-3000.20	2,000.00	SP/JS	unanimous
<i>Justification:</i> Additional funds to cover repairs to trucks/equipment and to get prepared for winter.						
Cum Bridge	Bridge Management Systems	Culverts/Highway /Emergency	1135-000-3000.03 to 1135-000-5000.01	55,000.00	SP/AB	unanimous
<i>Justification:</i> Additional funds to cover repairs and replacement of culverts and bridges.						
Health Department	Advertising	Postage	1159-000-3000.80 to 1159-000-3000.22	300.00	SP/CC	unanimous
<i>Justification:</i> More postage needed for immunization mailings and other reminders						
Health Department	Advertising	Mileage	1159-000-3000.80 to 1159-000-3000.23	450.00	SP/CC	unanimous
<i>Justification:</i> To finish out year of gas charges						
Custodian	Cum Cap -- Security Line	Repair Bldg/Structure	1138-000-4000.58 to 1138-000-4000.05	42,000.00	SP/AA	unanimous
<i>Justification:</i> LED lighting project to be done this year.						

ADDITIONAL APPROPRIATION: The Council approved the following to be advertized in the Comet:

Department	Account Number	Title	Amount Requested
EMA	General Fund	Radios	\$5,000

Additional E911 request for chairs – The Council discussed scoured accounts that would be available to transfer funds in order to prevent asking for an additional.

E911	Contractual E911 Communications	Office Supplies	4901-1000.01 to 4901-000-2000.60	3800	AB/SP	5 year and 1 may JS
<i>Justification:</i> To replace broken chairs						

OLD BUSINESS:

- **Indiana Packers Abatement** - Ann Brown to approve for one year a 100% abatement (the first year taxes payable in 2018) with the stipulation that no later than July 1, 2016 the Carroll County Council will negotiate with IPC and come to an agreement by creating an MOU (Memorandum of Understanding) which will include the terms of the time extension of the abatement and consequences of failure to

adhere to those terms and conditions made in that agreement. The Council will also meet with the Carroll County Redevelopment Commission to come to terms and create an annex or addendum to the IPC/Council MOU, which should/will address the expectations between the Council and CCRDC, spelling out the terms and the consequences of a failure to adhere to the terms and conditions made in the addendum. Clauses should be included in the MOU and addendum that IPC and CCRDC must agree to pay attorney fees if issues related to the abatement are litigated, as well as other consequential damages. Carol Clawson seconded the motion; passed unanimously.

- **Ordinances and Resolution:** Ramirez requested a motion to draft a resolution addressing the abatement. A. Brown motioned for Attorney Ramirez to draft a resolution for the IPC abatement; A. Auffart seconded and passed unanimously.
- **Additional Appropriation – Resolution 2015 – 14** Probation \$6,000 A. Brown motioned to accept Resolution 2015 – 14; S. Pearson seconded and passed unanimously.
- **Commissioner Letter** – No response from the Commissioners at this time.
- **Transfer policy resolution 2015** – To be discussed at next meeting.
- **Dormant Funds** – Council is requesting a list from the Auditor's office on all dormant funds.
- **Contracted Employee Update** – No update.
- **EDIT** – Ramirez noted we have the certified addition for 2016. It is needed to table this topic to get the proper forms completed. A special meeting will need to be set to complete this budget. S. Pearson made a motion to table EDIT; A. Auffart seconded and passed unanimously.

NEW BUSINESS:

- **Commissioner Bill Brown** – Commissioner Brown requested the reinstatement of the E911 Director. The Commissioner's received resignations from the current director and assistant director. After discussion with Council and Brown and members of the E 911 Advisory Board, no changes were made. It was decided to have a joint session between the Commissioners, Council, and E 911 Advisory Board to discuss further.
- **Approve Job Description** – A. Brown made a motion to accept the 2016 job description for the E 911 Lead Communicator; J. Scott seconded the motion; passed unanimously.
- **Sheriff Budget** – Clarification of merit increase – Sheriff Leazenby figured 5% for all Deputies for 2016 and found the merit increase of \$21,201.00 is short \$736.20. He also found that the Jail budget merit increase had extra funds in that budget line. This adjustment cannot be completed until the budget is approved. Rough suggested the Sheriff come back to the Council after 2016 budget is in effect and re-address this issue. The Sheriff also discussed the need to delegate the Wabash Valley Hospital appointment to Deputy Mike Thomas. The Council requested a resignation from Leazenby and then the Council will appoint Thomas. The WVH is aware of this appointment change.
- **Public Safety LOIT PSAP** – It was requested to bring this topic up after the 1st of the year. This may require a special meeting.
- **AIC Conference** – Ann Brown reported on the AIC conference. It was attended by Clawson, Brown and Auffart. Council members attended different workshops to allow updates on several topics. Brown encouraged Council members to attend this conference in the future. Clawson and Brown attended the AIC legislative workshop on November 18th. The top 10 issues were presented. Road assessment is the priority for future topics.
- **MPO meeting update** – Carol Clawson reported out on the MPO meeting held Monday November 9, 2015. Several roads within the county are being evaluated and plans are forthcoming.
- **Performance Evaluations** – Snipes reported that all performance evaluations have been received.
- **Encumbrances** – Rough requested Snipes to remind all managers of encumbrances.
- **Resolution for clean up transfers** – Rough discussed the need to allow the Auditor to complete necessary end of year transfers and the need to place a dollar amount for these transfers. This will be added to the December meeting.

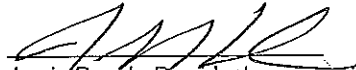
DATES TO REMEMBER:

Special Session between Commissioners, Council, and E 911 Advisory Board will be December 14, 2015 at 4:30 p.m.

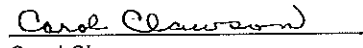
Rough noted the next regularly scheduled Council meeting will be December 17, 2015, and he requested a time change to 1:30 p.m. S. Pearson motioned to change the meeting time to 1:30 p.m., A. Brown seconded the motion and passed unanimously.

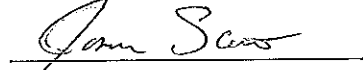
There being no further business to bring before the Carroll County Council, S. Pearson made a motion to adjourn the meeting; J. Scott seconded; passed unanimously.

CARROLL COUNTY COUNCIL:


Jamie Rough, President



Ann Brown

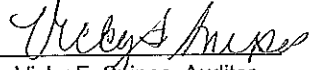

Carol Clawson


Jason Scott


Al Auffart

ABSENT
James Hancock


Steve Pearson

ATTEST: 
Vicky F. Shipes, Auditor