

Commissioners Patrick Clawson, John Brown and William Brown met in regular session on the 21<sup>st</sup> day of December, at 9:00 a.m. to conduct business pursuant to the laws of Carroll County and the State of Indiana. Commissioner Attorney Ted Johnson was also present. The meeting was opened with the Pledge of Allegiance.

Minutes to the December 11, 2015 Commissioner's meeting were approved. JB/WB

Minutes to the December 14, 2015 Commissioner's meeting were approved. JB/WB

The payroll claim for period ending December 5, 2015, in the amount of \$185,456.56 was unanimously approved. WB/JB

**HIGHWAY:** Paul Coutts presented a request from a Carroll County Highway employee for a leave of absence without pay. No action was taken on this request. J. Brown motioned to allow Coutts to allow a third party contractor to give an opinion of the concrete at the north ambulance garage; W. Brown seconded and passed unanimously.

**EMS:** Director Doug Atkisson presented a request from a Carroll County EMS employee for a leave of absence without pay. This will allow the employee to complete the requirements to complete schooling for the paramedic license. Atkisson noted part time employees will cover the shifts concerned. W. Brown motioned to accept this leave of absence; J. Brown seconded and passed unanimously.

**AUDITOR:**

**EMS VEHICLE:** Auditor Snipes reported the keys to the EMS Explorer have been turned in by Doug Atkisson. W. Brown motioned to allow the Carroll County Surveyor to use this vehicle for his office; J. Brown seconded and passed unanimously.

**KIRPC:** W. Brown motioned to reappoint J. Brown on the KIRPC board; J. Brown seconded and passed unanimously.

**EDIT FUNDS:** Attorney Johnson presented the Capital Improvement Plan Order number 2015-02 for 2016 EDIT. Snipes provided the EDIT balance and distribution of funds. W. Brown motioned to accept; J. Brown seconded and passed unanimously.

**LED LIGHTING:** The Commissioners reviewed the bids for LED lighting upgrade for the Carroll County Courthouse. The rebates were discussed with contractor Houston. Estimated time to complete is 5 weeks. This will be voted on at the next regular commissioner meeting.

**UMBAUGH AND ASSOCIATES:** Snipes reported the availability of Umbaugh and Associates to present roles and responsibilities at the next regular session January 4, 2016. The Commissioner's agreed to ask them to move the date up and present on the 4<sup>th</sup>.

**TRANSFER STATION GRANT UPDATE:** Snipes reported all invoices have been submitted to Northwest Indiana Solid Waste District for payment in 2015. The grant funds have less than \$100 remaining. Snipes noted the fork lift lease has been paid off in full to Toyota Financial Services. Snipes presented the inspection report of the transfer station for the Commissioners review. Compliance was noted for the station.

**LETTER FROM COUNCIL:** The Commissioners agreed for Clawson to draft a response letter to the Carroll County Council.

**NOTARY PUBLIC:** It has been noted that there is a need for an additional notary public in the courthouse. Snipes presented cost and employees willing to take on this responsibility. J. Brown motioned to have one notary public on the 1<sup>st</sup> and 2<sup>nd</sup> floor of the courthouse; W. Brown seconded and passed unanimously.

**E 911 COMP AND HOLIDAY TIME:** Snipes reported approval from the Carroll County Council to pay our all E 911 employees for comp and holiday hours on their personal records. Snipes will try to pay this by the end of the year.

**COMMISSIONER'S OPEN DISCUSSION:**

Shirley Inman reported on the progress of the Toole property. The next hearing date is the 15<sup>th</sup> of January.


Council member Jason Scott requested reconsideration of the denied mileage claim of \$73.45. J. Brown made the motion to allow this claim to be paid; W. Brown seconded and passed unanimously.

**OTHER BUSINESS:**

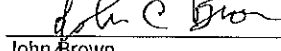
**COURTHOUSE USAGE APPLICATION:** No applications were presented.

There being no further business, J. Brown made a motion to adjourn the meeting; W. Brown seconded; passed unanimously. The next meeting will be January 4, 2016 at 9:00 a.m.

CARROLL COUNTY BOARD OF COMMISSIONERS:

  
\_\_\_\_\_  
Patrick F. Clawson, Chairman

  
\_\_\_\_\_  
William R. Brown, Vice Chairman

  
\_\_\_\_\_  
John Brown

ATTEST:

  
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Vicky F. Snipes, Auditor