

Commissioners William Brown and John Brown met in regular session on the 5th day of May 2014 at 9:00 a.m. to conduct business pursuant to the laws of Carroll County and the State of Indiana. William Brown chaired the meeting due to the absence of Patrick Clawson. The meeting was opened with the Pledge of Allegiance.

The minutes of the April 21, 2014 meeting were tabled until the May 19th meeting due to only 1 Commissioner present that attended the April 21st meeting.

The payroll claim for period ending April 13, 2014 in the amount of \$174,384.79 was unanimously approved JB/WB

The following claims were unanimously approved upon motion made by John Brown and seconded by William Brown:

❖ County General	\$180,472.79
❖ Highway	\$115,823.59
❖ Other Funds	\$ 53,040.73

WELLNESS PROGRAM: Rachel Theodore of Logansport Memorial Hospital shared the results of the first year of the employee wellness program. She was very pleased with the results, pointing out improvements had been made in employees' health, including weight loss, smoking cessation and lowering blood pressures. There is a perception by 68% of the employees that Carroll County has a high level of interest in creating a healthy workplace.

New for the 2014 program will be tracking the employees' progress toward goals set at their February coaching session and also discussion of age and gender appropriate testing.

EXTENSION OFFICE MOVE: Joanne Lytton reported the walls were up on the addition to the 4-H building; however, she was given a schedule that carpet would be laid June 26th. Given that information, Lytton asked the Commissioners to contact Faye Underhill and ask for an extension on their lease until July 31, 2014. Lytton does not want to move into the new office space the week before the 4-H Fair. The Commissioners agreed; Attorney Ted Johnson will contact Underhill's lawyer to work out the arrangements.

CARROLL COUNTY HIGHWAY: Paul Coutts distributed the 2013 annual operational report for Local Roads and Streets. Discussion of the report was tabled until the May 19th meeting to allow the Commissioners time to review the report.

Coutts distributed the 2014 Chip and Seal program, noting 9 areas of roads they are going to grind down before resurfacing this summer. The 2014 plan is to chip and seal 72.85 miles of road for an approximate cost of \$1,440,000. In addition, they will contract a .25 mile section to put down hot mix asphalt, and over 3 miles of Carrollton Road, from the city limits to the Carrollton Bridge, will be done using a Scrub Seal method. Due to weather the Highway Department was not able to finish all the work slated for last year and plans to finish those areas first.

Coutts discussed the possibility of having an ordinance to address damage done by individuals to county roads; they have at least 2 instances each year. Coutts reported that some farmers park on the road resulting in damage; he believes the Highway should be able to bill the farmer. Invoices they have sent include manpower (hours worked plus benefits); fuel; materials; and equipment charges (using FEMA rates). Attorney Johnson will research ordinances in other counties and work from there. Johnson thought the claim for damages could go through the farmer's insurance and would therefore be paid timely. There was concern about the weight of trucks and enforcing the limits already established.

TERRAZZO FLOORS: Sheryl Shockley has purchased tiles to match the floors to have on-hand for repairs. The floors in the common areas have been repaired and asked about repairing the floors in the office spaces. Joe Hoalt is to give an estimate for repairing all the offices to be included in the Custodian's 2015 budget.

HORSESHOE BEND (SHANE TOOLE) NUISANCE PROPERTY: Shirley Inman read from Ordinance 2010-08, quoting that it allows a tax lien on nuisance property and it was her opinion that the ordinance should be used. Attorney Johnson explained the cost for a tax lien comes from the costs the County has incurred; it is not for unpaid fees and fines. Johnson also explained it was up to the Area Plan Commission to file injunctions to stop a property owner from doing something that is against an Area Plan Commission ordinance. There was discussion on whether the Shane Toole property was a zoning problem or a nuisance problem and which group was responsible for pursuing the issue. William Brown asked Johnson what needed to be done to get this fixed; Johnson stated he could file a second complaint for ordinance violation.

John Brown made a motion to have the Commissioners' attorney file suit for ordinance violation. William Brown seconded; passed unanimously. John Brown then made a motion to request the APC to authorize its counsel to prepare suit for injunction to remove structures on the property in violation of the notices given by the Zoning Administrator and to

authorize combining or concurrent filing of the nuisance complaint and complaint for injunction. William Brown seconded and the motion passed unanimously.

There was discussion of the need for the creation of a position for a code enforcement officer and whether it should or must be a Plan Commission position or a position under the Commissioners. Attorney Johnson stated to be accountable to the Board of Commissioners and under the Commissioners' control it should be a position under the Commissioners. The suggested steps were to develop a proposed job description, refine its details, and present a recommendation to the County Council, whose approval would be needed to approve the classification and compensation for the position. In other counties code enforcement duties, building inspection and zoning administration duties are sometimes combined in one position or separated. A position with dual responsibilities would report to the APC for zoning and permit matters and to Commissioners for enforcement of non-zoning codes. If the duties are given to the same person, there would still be need in the budget for someone to cover for absences and leave. William Brown is interested in ordinance enforcement, but not building inspectors. Johnson believes the position would be more accountable to the Commissioners if it is established as position employed by and reporting to the Commissioners.

OTHER TOPICS:

- Attorney Johnson will have the RFQ for a financial advisor available for the May 19th meeting.
- The annual contracts for the Senior Citizens and CARE programs will be presented for signatures at the May 19th meeting.
- John Brown made a motion to appoint Shelly Butler to the Carroll County Park Board; William Brown seconded; passed unanimously.
- John Brown made a motion to endorse the Professional Services Contract between Indiana Family and Social Services Administration and the Carroll County Board of County Commissioners d/b/a Carroll Manor Home. William Brown seconded; passed unanimously. There was interest in seeing if there is a way to increase the amount received from the program to supplement ARCH residents at Carroll Manor.
- Attorney Johnson reported the County could not appoint a notary, but the County could pay for a notary's license. The Commissioners asked the Auditor to put it on the next FYI that employees interested in performing notary duties to contact the Auditor's Office.
- John Brown made a motion to endorse the SRI Tax Sale Addendum for the fall tax sale; William Brown seconded; passed unanimously.
- Jerry Paul Lareau was approved for admittance to Carroll Manor upon motion made by John Brown and seconded by William Brown. Lareau will be a full pay respite care resident.
- The audience asked the Commissioners to consider some type of speaker system; they have difficulty hearing the Commissioners. William Brown asked the Auditor to pursue the issue.

SIGN ON COURTHOUSE GROUNDS APPLICATION:

Habitat for Humanity, May 5 – 10, 2014 to advertise pancake breakfast JB/WB

COURTHOUSE USAGE APPLICATION:

Health Department – May 13 from 5:00 p.m. to 7:00 p.m. – Immunization Clinic JB/WB

There being no further business, John Brown made a motion to adjourn the meeting; seconded by William Brown; passed unanimously. The next meeting will be May 19, 2014.

CARROLL COUNTY BOARD OF COMMISSIONERS:

Absent
Patrick F. Clawson, Chairman

William R. Brown
William R. Brown, Vice Chairman

John C. Brown
John Brown

ATTEST:

Elaine Hathaway
Elaine Hathaway, Auditor